



minipack[®]

Preventive Maintenance Service Contract

Pratika 56MPE Series

Prepared for :

Sample - Sample - Sample

1. This service is to be performed every quarter.
2. Each quarterly service will include up to 3 hours of labor at a cost of \$450.00 per quarter.
3. A quote will be provided for any additional repairs or service needed.

PREVENTIVE MAINTENANCE SERVICE REPORT

(Quarterly)



COMPANY _____
ADDRESS _____
PHONE _____
EMAIL _____
MANAGER _____

DATE _____
START TIME _____
END TIME _____

QUARTER 1 2 3 4

MACHINE Pratika 56 MPE
SERIAL _____
LIFE COUNTER _____

SECTION	DESCRIPTION	CK	REMARKS
SAFETY	Emergency stops	<input type="checkbox"/>	_____
	Emergency door locks	<input type="checkbox"/>	_____
	Light Bar function	<input type="checkbox"/>	_____
	Florescent light	<input type="checkbox"/>	_____
	Door gas shocks	<input type="checkbox"/>	_____
UNWINDER	Carriage slides movement	<input type="checkbox"/>	_____
	Perforators needles	<input type="checkbox"/>	_____
	Perforators lock	<input type="checkbox"/>	_____
	Rubber drive roller lock	<input type="checkbox"/>	_____
	Unwind motor / switch	<input type="checkbox"/>	_____
	Dancer bar movement	<input type="checkbox"/>	_____
	Dancer bar motor	<input type="checkbox"/>	_____
	Dancer bar sensor	<input type="checkbox"/>	_____
	Dancer rollers	<input type="checkbox"/>	_____
INFEED	Infeed belt	<input type="checkbox"/>	_____
	Infeed table movement	<input type="checkbox"/>	_____
	Motor gear box	<input type="checkbox"/>	_____
	Motor drive roller	<input type="checkbox"/>	_____
	Belt alignment	<input type="checkbox"/>	_____
	Belt return rollers	<input type="checkbox"/>	_____

ADDITIONAL _____
NOTES _____

SECTION	DESCRIPTION	CK	REMARKS
TRIANGLE	Triangle condition	<input type="checkbox"/>	
	Triangle movement	<input type="checkbox"/>	
	Triangle homing	<input type="checkbox"/>	
OUTFEED	Outfeed belt condition	<input type="checkbox"/>	
	Motor gear box	<input type="checkbox"/>	
	Motor drive roller	<input type="checkbox"/>	
	Belt alignment	<input type="checkbox"/>	
	Belt return roller	<input type="checkbox"/>	
	Belt approaching gap	<input type="checkbox"/>	
FILM PULLER	Upper puller roller	<input type="checkbox"/>	
	Lower puller roller	<input type="checkbox"/>	
	Lever pressure	<input type="checkbox"/>	
	Guide pinch rollers	<input type="checkbox"/>	
REWINDER	Guide rollers	<input type="checkbox"/>	
	Front disk	<input type="checkbox"/>	
	Rear disk	<input type="checkbox"/>	
	Hub lock	<input type="checkbox"/>	
	Sensor	<input type="checkbox"/>	
SEALING	Seal blade edges	<input type="checkbox"/>	
	Seal blade cleaning	<input type="checkbox"/>	
	Seal bar guards	<input type="checkbox"/>	
	Seal bar sensor	<input type="checkbox"/>	
	Teflon tape	<input type="checkbox"/>	
	Silicone strips	<input type="checkbox"/>	
	Seal frame hinges	<input type="checkbox"/>	
	Seal bar drive coupling	<input type="checkbox"/>	
	Height adjustment chain	<input type="checkbox"/>	
	Height adjustment sprocket	<input type="checkbox"/>	
	Height adjustment posts	<input type="checkbox"/>	
	Motor gear box	<input type="checkbox"/>	

ADDITIONAL
NOTES

Quarterly Service by Minipack (as needed)

	Part #	List \$
Belt alignments	<input type="checkbox"/>	_____
Teflon tape replacement	<input type="checkbox"/>	_____
Silicone strip replacement	<input type="checkbox"/>	_____

Yearly Service by Minipack

Lubricate seal frame supports	<input type="checkbox"/>	_____
Lubricate seal bar drive coupling	<input type="checkbox"/>	_____
Lubricate all chain and sprockets	<input type="checkbox"/>	_____
Grease all motor gear box	<input type="checkbox"/>	_____
Blow out fan motor covers	<input type="checkbox"/>	_____

Customer Responsibility**Acknowledged By :** _____

Daily General cleaning of machine
Cleaning of infeed belt section
Cleaning of outfeed belt section
Cleaning of the sealing blade

Monthly Belt alignments verification
Teflon tape
Silicone rubber

Monthly Emergency switches
Door security switches

ADDITIONAL RECOMMENDED SERVICE

Description	Qty	Part #	List \$	Labor Hr

Name _____
Signature _____
Date _____