



## Preventive Maintenance Service Contract

Pratika 56MPE Series

Prepared for :

Sample - Sample - Sample

1. This service is to be performed every quarter.
2. Each quarterly service will include up to 3 hours of labor at a cost of \$450.00 per quarter.
3. A quote will be provided for any additional repairs or service needed.

# PREVENTIVE MAINTENANCE SERVICE REPORT

## (Quarterly)



COMPANY \_\_\_\_\_

DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

START TIME \_\_\_\_\_

PHONE \_\_\_\_\_

END TIME \_\_\_\_\_

EMAIL \_\_\_\_\_

MANAGER \_\_\_\_\_

QUARTER 1 2 3 4

MACHINE Pratika 56 MPE

SERIAL \_\_\_\_\_

LIFE COUNTER \_\_\_\_\_

SECTION	DESCRIPTION	CK	REMARKS
SAFETY	Emergency stops	<input type="checkbox"/>	_____
	Emergency door locks	<input type="checkbox"/>	_____
	Light Bar function	<input type="checkbox"/>	_____
	Florescent light	<input type="checkbox"/>	_____
	Door gas shocks	<input type="checkbox"/>	_____
UNWINDER	Carriage slides movement	<input type="checkbox"/>	_____
	Perforators needles	<input type="checkbox"/>	_____
	Perforators lock	<input type="checkbox"/>	_____
	Rubber drive roller lock	<input type="checkbox"/>	_____
	Unwind motor / switch	<input type="checkbox"/>	_____
	Dancer bar movement	<input type="checkbox"/>	_____
	Dancer bar motor	<input type="checkbox"/>	_____
	Dancer bar sensor	<input type="checkbox"/>	_____
	Dancer rollers	<input type="checkbox"/>	_____
INFEED	Infeed belt	<input type="checkbox"/>	_____
	Infeed table movement	<input type="checkbox"/>	_____
	Motor gear box	<input type="checkbox"/>	_____
	Motor drive roller	<input type="checkbox"/>	_____
	Belt alignment	<input type="checkbox"/>	_____
	Belt return rollers	<input type="checkbox"/>	_____

ADDITIONAL  
NOTES \_\_\_\_\_

SECTION	DESCRIPTION	CK	REMARKS
<b>TRIANGLE</b>	Triangle condition	<input type="checkbox"/>	
	Triangle movement	<input type="checkbox"/>	
	Triangle homing	<input type="checkbox"/>	
<b>OUTFEED</b>	Outfeed belt condition	<input type="checkbox"/>	
	Motor gear box	<input type="checkbox"/>	
	Motor drive roller	<input type="checkbox"/>	
	Belt alignment	<input type="checkbox"/>	
	Belt return roller	<input type="checkbox"/>	
	Belt approaching gap	<input type="checkbox"/>	
<b>FILM PULLER</b>	Upper puller roller	<input type="checkbox"/>	
	Lower puller roller	<input type="checkbox"/>	
	Lever pressure	<input type="checkbox"/>	
	Guide pinch rollers	<input type="checkbox"/>	
<b>REWINDER</b>	Guide rollers	<input type="checkbox"/>	
	Front disk	<input type="checkbox"/>	
	Rear disk	<input type="checkbox"/>	
	Hub lock	<input type="checkbox"/>	
	Sensor	<input type="checkbox"/>	
<b>SEALING</b>	Seal blade edges	<input type="checkbox"/>	
	Seal blade cleaning	<input type="checkbox"/>	
	Seal bar guards	<input type="checkbox"/>	
	Seal bar sensor	<input type="checkbox"/>	
	Teflon tape	<input type="checkbox"/>	
	Silicone strips	<input type="checkbox"/>	
	Seal frame hinges	<input type="checkbox"/>	
	Seal bar drive coupling	<input type="checkbox"/>	
	Height adjustment chain	<input type="checkbox"/>	
	Height adjustment sprocket	<input type="checkbox"/>	
	Height adjustment posts	<input type="checkbox"/>	
	Motor gear box	<input type="checkbox"/>	
<b>ADDITIONAL NOTES</b>			

### **Quarterly Service by Minipack (as needed)**

	Part #	List \$
Belt alignments	<input type="text"/>	
Teflon tape replacement	<input type="text"/>	
Silicone strip replacement	<input type="text"/>	

## Yearly Service by Minipack

Lubricate seal frame supports	<input type="checkbox"/>	_____
Lubricate seal bar drive coupling	<input type="checkbox"/>	_____
Lubricate all chain and sprockets	<input type="checkbox"/>	_____
Grease all motor gear box	<input type="checkbox"/>	_____
Blow out fan motor covers	<input type="checkbox"/>	_____

## Customer Responsibility

### **Acknowledged By :**

<b>Daily</b>	General cleaning of machine Cleaning of infeed belt section Cleaning of outfeed belt section Cleaning of the sealing blade
<b>Monthly</b>	Belt alignments verification Teflon tape Silicone rubber
<b>Monthly</b>	Emergency switches Door security switches

#### ADDITIONAL RECOMMENDED SERVICE

**Name** \_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Date** \_\_\_\_\_